



18 November 2025

Dear Parents and Guardians,

As we conclude another inspiring year, I want to express my deepest gratitude for your commitment and your child's amazing work in the Itinerant Music Programme. It has been a true pleasure watching their musical talents grow!

Important Program Update: Staff Transition

I wanted to share that the Itinerant Music Programme will be led by a new, dedicated staff member **Anna Van Leeuwen** starting in 2026. I am confident that the program will continue to thrive and provide excellent music education under her guidance.

Advance Notice: Re-Enrollment Required for 2026

Please note that to secure a space for your child next year and to ensure lessons can **kick off as quickly as possible**, all students who wish to continue must formally re-enroll.

- **Action Plan:** The official re-enrollment form and process details will be sent to all parents via email in early **January, 2026**.
- **Key Message:** Spaces are limited. Please look out for this important email early next year and complete the form promptly to avoid missing out.

Feedback Request: Help Us Plan for the Transition

To ensure a smooth handover and to help the new instructor understand the program's successes and areas for growth, please take **5 minutes** to complete our short, anonymous feedback survey:

[2025 Music Itinerant Lessons Feedback Survey](#)

Your honest opinions are invaluable as we plan for the transition and the curriculum for 2026.

Instrument Return Deadline

If your child is using a school-loaned instrument, **please ensure it is returned to the school office before Friday, November 28th**. Timely return is essential for inventory, maintenance, and preparation for the next year.

Thank you again for an exceptional year and for your cooperation during this transition period. We wish you and your family a wonderful break!

Karen Liu

Itinerant Music Programme Coordinator