



REPORTING STUDENT PROGRESS AND ACHIEVEMENT POLICY

Objective 3

Rationale

Student progress and achievement can be significantly enhanced through the partnership of home and school. Assessment information must therefore be reported in plain language to both students and parents/caregivers.

Purpose

The purpose of the reporting student progress and achievement policy is to ensure that Elim Christian College fulfils its obligations to report to parents **in plain language in writing at least twice a year.**

Guidelines

1. The school is required to:


- Report to students and their parents on the achievement of individual students
- Report to school's community on the achievement of students as a whole and of groups including:
 - who are not achieving;
 - who are at risk of not achieving;
 - who have learning support needs
 - aspects of the curriculum which require particular attention
 - the achievement of Māori and Pacific People students against plans and targets

2. Where a school has students enrolled in years 1-8, the board of trustees, with the principal and teaching staff:

- **Report to students and their parents** on the student's progress and achievement. Reporting to parents in plain language in writing must be at least twice a year;
- **Report school-level data in the board's annual report:**
 - school strengths and identified areas for improvement;
 - the basis for identifying areas for improvement; and
 - planned actions for lifting achievement.

- **Report in the board's annual report on:**
 - the numbers and proportions of students at, above, below or well below the expectations, including by Māori, Pacific People Students, by gender and
 - how students are progressing, as well as how they are achieving.

Ratified by the Board: 9 August 2023

Signed on behalf of the Board: 

Dr Lehan Stemmet Presiding Member

Date: 10 August 2023

Date for Review: August 2024