

The National Administration Guidelines (NAGs)

The National Administration Guidelines for school administration set out statements of desirable principles of conduct or administration for specified personnel or bodies.

NAG 4

According to legislation on financial and property matters, each board of trustees is also required in particular to:

- (a) **allocate funds to reflect the school's priorities as stated in the charter;**
- (b) **monitor and control school expenditure**, and ensure that annual accounts are prepared and audited as required by the Public Finance Act 1989 and the Education Act 1989; and
- (c) **comply with the negotiated conditions of any current asset management** agreement, and implement a maintenance programme to ensure that the school's buildings and facilities provide a safe, healthy learning environment for students.