

## **The National Administration Guidelines (NAGs)**

The National Administration Guidelines for school administration set out statements of desirable principles of conduct or administration for specified personnel or bodies.

### **NAG 1**

Each board of trustees is required to **foster student achievement** by providing teaching and learning programmes which incorporate The National Curriculum as expressed in *The New Zealand Curriculum 2007* or *Te Marautanga o Aotearoa*.

**Each board, through the principal and staff, is required to:**

**(a) develop and implement teaching and learning programmes:**

- i. to provide all students in years 1-10 with opportunities to achieve for success in all areas of the National Curriculum;
- ii. giving priority to student achievement in literacy and numeracy, especially in years 1-8;
- iii. giving priority to regular quality physical activity that develops movement skills for all students, especially in years 1-6.

**(b) through a range of assessment practices, gather information that is sufficiently comprehensive to enable the progress and achievement of students to be evaluated; giving priority first to:**

- i. student achievement in literacy and numeracy, especially in years 1-8; and then to
- ii. breadth and depth of learning related to the needs, abilities and interests of students, the nature of the school's curriculum, and the scope of The National Curriculum as expressed in *The New Zealand Curriculum* or *Te Marautanga o Aotearoa*;

**(c) on the basis of good quality assessment information, identify students and groups of students:**

- i. who are not achieving;
- ii. who are at risk of not achieving;
- iii. who have special needs<sup>1</sup>; and
- iv. aspects of the curriculum which require particular attention;

**(d) develop and implement teaching and learning strategies to address the needs of students and aspects of the curriculum identified in (c) above;**

**(e) in consultation with the school's Māori community, develop and make known to the school's community policies, plans and targets for improving the achievement of Māori students; and**

**(f) provide appropriate career education and guidance for all students in year 7 and above, with a particular emphasis on specific career guidance for those students who have been identified by the school as being at risk of leaving school unprepared for the transition to the workplace or further education/training.**