

Monday 20th March 2023

Dear Parents/Caregivers,

**Year 9-13 Parent-Teacher-Student Conferences with subject teachers – *ONLINE or FACE TO FACE***

Parent-Teacher-Student Conferences are planned for two dates during Term 1, with online and face to face options. Parents will be able to connect with subject teachers to discuss their child's progress to date and/or raise any concerns. Parent-Teacher-Student Conferences will be held on **Wednesday 29th March (face to face)** and **Thursday 30<sup>th</sup> March (online)**.

Each interview is 5 minutes long. Please ensure you arrive on time to each interview. Please make alternative arrangements with each subject teacher should a longer meeting be required.

**Please note arrangements for each Conference Day:**

**Face to Face: Tuesday 29th March (3.30pm - 7.30pm)**

- Students will attend school as normal
- **Bookings open on Thursday 23<sup>rd</sup> March 2023 at 4pm.**
- To make bookings go to [www.parentinterviews.co.nz](http://www.parentinterviews.co.nz). Use the code **TUXYVSMA**
- Bookings for this event will close at **10am on the 29th March**
- These meetings are onsite at Botany Campus.
- Use this link for instructions: [☰ MAC Booking face to face Appointments 2023](#)
- If you have any questions regarding the conferences, please contact the Botany Campus office at 09 538 0368 or mtalbert@[elim.school.nz](mailto:elim.school.nz) for assistance.

**Online: Thursday 30<sup>th</sup> March (2.00pm-6.00pm)**

- **Thursday 30<sup>th</sup> of March is a short day with Y9-13 students finishing at 12.50pm.**
- **Bookings open on Thursday 23<sup>rd</sup> March 2023 at 4pm.**
- To make bookings go to [www.parentinterviews.co.nz](http://www.parentinterviews.co.nz). Use the code **AX7A9V84**
- Bookings for this event will close at **10am on the 30<sup>th</sup> March.**
- Your confirmation email will include a Google Meet code for each teacher.

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If you are unable to attend conferences, you may email the teacher using the format

*firstname.lastname@elim.school.nz*.

Yours sincerely

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**Julie Nola**

ASSISTANT CAMPUS LEAD