

Thursday 10th August 2023

Dear Parents / Caregivers / Whānau

**IMPORTANT EOTC NOTICE – EVERY PARENT MUST READ**

Education Outside The Classroom (EOTC) is the name given to all events / activities that occur outside the classroom, both on and off the school site.

Our school believes in using a range of environments and experiences to enhance our students' learning. We are blessed to have ready access to the beach, rivers, mountains and the bush in our area and beyond. We are also close to various built environments in our community. These areas are rich learning environments for our students both in and out of school. Students need to learn how to be safe. Our school also values the concept of providing students with opportunities. Thus, some of the learning for students occurs beyond the school site. The below forms are seeking your consent for your child to participate in such learning.

The Ministry of Education's EOTC guidelines identify four EOTC activity types:

A – On-site in the school grounds – risks usually similar to a family activity. If not, consent will be sought.

B – Off-site events in the local community – risks usually similar to a family activity. If not, consent will be sought.

C – Off-site events starting and/or finishing outside normal school hours- consent will be sought for each activity

D – Off-site residential overnight events – consent will be sought for each activity.

Separate individual parent consent will be sought for type C and D events.

All EOTC activity categories require staff to undertake an analysis of the risks and identify the management strategies required to eliminate, isolate and minimise the risks. Emergency procedures are also in place.

Parents / Caregivers are required to fill in a blanket consent form for your child / children (one per child), to acknowledge that you provide consent for your child to participate in type A and B events. Use the links below for the relevant campus and year group of your child / children.

These forms will allow us to organise and run events when it is possible.

MAC Y1-6: <https://forms.gle/QT3i6Mm2zW8KC6GN6>

MAC Y7-8: <https://forms.gle/goHhs6zQvtMMgaMPA>

MAC Y9-13: <https://forms.gle/FPvKYMbbF3nk2xAY7>

Kind regards,

Julie Nola  
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Mount Albert Campus