



School Alert Level 3 Procedures

(referenced from MoE Schooling and Early Learning Education detail for Alert Levels 2, 3 and 4 published 17 April 2020)

Elim Christian College will operate under Level 3 from Wednesday 29th April for at least two weeks, as directed by the Government. During Level 3 NZ is still in a National State of Emergency. This means that all children are required to **remain at home and continue with Distance Learning**, if they can.

During Level 3 schools are open only for children who:

- have parents who **NEED** to be physically at their place of work, and;
- there is no other person in their immediate or extended bubble who can supervise them during the day.
- these are children who do not have a parent/caregiver or whanau to care for them at home. All students who are able to, should remain home and continue to learn remotely.

The number of students attending has now been confirmed, and an assessment has been made that they are able to be safely managed during Alert Level 3, meeting Public Health requirements with available staff.

We will open Golflands Campus commencing 29th April for those students who have been pre-registered for attendance only. Registration for attendance has now been closed. Both Mt Albert and Botany Campuses will remain closed to all staff and students during Alert Level 3.

All staff who have a higher risk of severe illness from COVID-19 will be asked to continue to work from home.

Parents who send their child to school understand their responsibility in this partnership is to keep children at home if they are unwell, seek medical advice about whether a child might need to be tested, strictly maintain their family 'bubble' outside the school environment; and ensure safe hygiene practices at all times.

For those who have registered their children it is important that you be aware of what it will look like when your child attends school. The school is putting in place the best Health and Safety measures to ensure risks are minimised for both staff and students.

Guidelines

- A reminder that where possible children who can, should remain at home. Parents who are working from home are expected to keep their children at home to continue learning by distance.
- 'At school learning bubbles' will be established across family groups and year levels and will not be larger than 10 students. Students are likely to not be working in their usual classroom space.
- Entry and exit times onto site and into the classroom will be timetabled for student bubbles and bubble staff, this is to minimise gatherings of students or parents. There will be staggered start and finish times each school day for learning bubbles. These will be confirmed prior to Alert Level 3 students starting back to school.

- There will be no bus transport to or from school.
- Parents are asked to keep any sick children at home. If a sick child comes to school, they will be sent home.
- Hand sanitiser will be provided at entry gates, to classrooms and available in bathrooms along with soap and paper towels. Regular and rigorous washing of hands will be encouraged for all students and staff throughout the day.
- There will only be one student bubble in a classroom space.
- Learning Bubble breaks will be staggered, and bubbles will not mix during breaks.
- Students will sit in the same place each day, with 1m physical distance internally and a 2 m physical distance outside. Staff keep the same distance from the students.
- Students returning to school must bring their own Device. These devices, stationery, maths equipment and art supplies will be dedicated to each student only and not shared.
- **GC Parents** must drop off / collect students from the school bus bay at your designated time slot. Parents will be asked not to enter the school site. All gates will remain locked.
- Should a parent need to collect their child early during the school day they are to ring the school prior 09 5380368 and arrange for their child to be escorted to the GC bus bay pick-up / drop off point.
- Students will be supervised in on-line 'Distance Learning' while they are at school – this will enable students at home and school to be involved in the same learning and this complex situation to be managed by teachers.
- Physical education within a learning bubble and within break times will not include sports with <2m physical distance. Equipment such as balls, ropes, sticks, etc will only be shared within a learning bubble.
- If instructed by their parents, students may wear face masks while at school.
- No before or after school care services will run.
- **No students are to arrive at school before 8.30am – registered families will be sent a personal arrival time for school.**
- Hard surfaces and door handles will be wiped down daily.
- Drinking fountains are covered and not in use. Students must bring their own water bottle.
- A toilet block will be allocated for each learning bubble.
- Posters will be on display to encourage good hygiene
- The school playground equipment and sandpit areas will remain closed.
- Classrooms will be cleaned daily using antibacterial chemicals with attention to hard surfaces, door handles and glass.
- Contact tracing registers will be set up for the site.

M Burton MNZM
Principal

Chris Bethwaite
BOT Chair