

School Alert Level 3 Procedures

(referenced from MoE Schooling and Early Learning Education detail for Alert Levels 2, 3 and 4 published 17 April 2020)

Elim Christian College will operate under Level 3 from Wednesday 12th August for at least the next three days, as directed by the Government. During Level 3 NZ is still in a National State of Emergency. This means that all children are required to **remain at home and continue with Distance Learning**, if they can.

During Level 3 schools are open only for children who:

- have parents who are essential workers and **NEED** to be physically at their place of work, and;
- there is no other person in their immediate or extended bubble who can supervise them during the day.

The number of students able to be safely managed will be assessed by the BOT and continued opening of the school to students during Alert Level 3 will depend on the BOT's confidence in managing the public health requirements and the availability of the teaching workforce.

All staff who have a higher risk of severe illness from COVID-19 will be asked to continue to work from home.

Essential workers who send their child to school understand their responsibility in this partnership is to keep children at home if they are unwell, seek medical advice about whether a child might need to be tested, strictly maintain their family 'bubble' outside the school environment; and ensure safe hygiene practices at all times.

To make this decision you also need to be aware of what this will look like when your child attends school. These measures will be in place to ensure risks are minimised for both staff and students. The school is putting in place the best safety measures possible and will not be liable for any transmission of Covid-19.

Specific public health measures to be taken at Elim Christian College during Alert Level 3:

Guidelines

- Where possible children who can remain at home should do so. Parents who are working from home are expected to keep their children at home to continue 'at home learning'.
- 'At school learning bubbles' will be established across family groups and year levels and will not be larger than 10 students initially. Students are likely to not be working in their usual classroom space.
- There will be no bus transport to or from school.
- Parents are asked to keep any sick children at home. If a sick child comes to school, they will be sent home.
- Hand sanitiser will be provided at entry to classrooms and available in bathrooms along with soap and paper towels. Regular and rigorous washing of hands will be encouraged for all students and staff throughout the day.
- There will only be one student bubble in a classroom space.
- Bubble Breaks will be staggered and bubbles will not mix during breaks.
- Students will sit in the same place each day, with 1m physical distance between all children, young people and staff. Children must maintain 2 metre physical distance outside and 1m inside during breaks. Devices, stationery, maths equipment and art supplies will be dedicated to each student only and not shared.
- GC Parents must drop off / collect students from the school bus bay. MAC Parents are to drop off / collect their child off in MacLeans street for students to enter via the pedestrian gate. Parents will be asked not to enter the school site. All gates will remain locked.
- Should a parent need to collect their child early during the school day they are to ring the school prior 09 5380368 and arrange for their child to be escorted to the pick up point.
- Students will be supervised in on-line 'Distance Learning' while they are supervised at school – this will enable students at home and school to be involved in the same learning and this complex situation to be managed by teachers

- Teachers will supervise at a 1m distance from each student in the classroom space.
- Physical education classes and break time activities will not include sports with <2m physical distance or where the same equipment is touched by different students (balls, ropes, sticks, etc).
- Students are able to wear face masks if the parents instruct their child to wear one.
- No before or after school care services are able to run. No student at school before 8.45am.

Site safety

- Parents will be asked not to enter the school site. They will drop / collect students at the bus bay.
- The student's designated classroom will have an open door to eliminate handle touching.
- Hard surfaces and door handles will be wiped down each day.
- A toilet will be allocated for each classroom bubble.
- Students and staff will wash their hands after using the toilet area and regularly each day.
- Staff and students will cough or sneeze into their elbows.
- The school playground equipment and sandpit areas will remain closed.
- Classrooms will be cleaned using anti-bacterial chemicals with attention to hard surfaces, door handles and glass.
- Contact tracing registers will be set up for each bubble and identify which children are in each teaching space, and record when and who they have contact with during the day. This will include recording who the adults are in contact with in each bubble.