



28th May 2020

Kia Ora Parents / Caregivers

Drop-off and pick-up routine / parking

I would like to express our thanks for the response to our request for a staggered start and drop off and finish. Things have gone smoothly, and students have adapted well to these new routines. It is lovely to see the vast majority of our students back in class this week.

As we move into a more normalised operation we are going to shift from a staggered start and finish to normal times.

It is expected that students arrive between 8.15am and 8.30am. Pick-up for year 1-8 is 3.00pm and year 9-13 is 3.10pm.

We still request that parents remain in your vehicles when dropping students off. This is part of us limiting visitors to our campus.

If you need to drop your child off before 8.15am and/or collect after 3.30pm we have Carpe Diem Kidz before and after school care.

Here is the link to their enrolment page [https://enrolmy.com/carpediem-kids/activity/84-Elim Before After School Care Programme](https://enrolmy.com/carpediem-kids/activity/84-Elim-Before-After-School-Care-Programme)

Front Gate:

We are asking that you use McLean Street as a one way coming down from Allendale Rd to New North Road. Drivers are requested turn into the school gate, go around the traffic island and then exit the gate, turning left only. This will assist greatly in relieving the congestion.

Parents are to wait in their vehicles and move on as soon as their children are dropped off or collected.

We also recommend that you park your car in Allendale Rd and walk down to the school to fetch your children.

Alternatively, your children could walk up to you there. Children are discouraged from crossing McLean Street on their own during the peak time.

The Back Pedestrian Gate (Allendale Rd):

This gate will be open from 8.10 am and will be locked at 8.40am. It will be opened at the end of the day and locked at 3.30pm. This is a preferred drop off and pick-up zone.

Thank you for your cooperation with this.

Kind regards

Mark Mack
(Campus Lead)

