



*2024 Senior  
Student Leadership  
Selection  
Elim Mt Albert*



## PROCEDURE: SENIOR STUDENT LEADERSHIP SELECTION

This will be published on the school website.

For the 2024 school year the following leadership positions are available primarily to Y13 students, however Y12 students are able to apply for positions with an asterisk:

- Prefects
- Whanau Leaders\*
- Worship Leaders \*
- Student Voice (elected from within Tutor classes) \*
- Board of Trustees Student Trustee (separate School Trustees process)
- Mission Leaders \*
- Various Sports Captains \*
- Cultural Leaders \*
- Student Digital Leaders \*
- Learning Hub Leaders (Library) \*
- Enviro Team \*
- International Student Leaders\*

An Elim Christian College staff member whose child is applying to be a leader in any capacity at Elim Christian College will take no part in the selection process.

Year 13 students may apply for both Prefect, Whanau leader and any Senior Student Leadership roles. However, students may only hold one role - either Prefect or Whanau Leader. If they apply for both, the senior leadership team will make the final decision regarding best fit.

All students must clearly indicate which positions they are applying for.

Students who only apply for a Prefect role and who are not successful, will not be offered any other role unless they have declared their interest in it by applying for it.

**Only Year 13 students for 2024 will be considered for the positions of Prefect.** A student successful in becoming a Prefect cannot also be a House Leader. However, they are eligible for any of the other leadership positions while also being a Prefect.

The process to choose our leaders begins mid Term 3 and aims to be concluded before students leave for their end of year examinations.

**Criteria and considerations for being eligible to be considered for any senior student leadership position include:**

- Year 12/13 student
- Committed Christian

- Submission of Church Leader's recommendation (for Prefect position only)
- Great character with a proven track record
- Be known for:
  - Being cooperative and consistently supportive of school authority
  - Acting with integrity and respect
  - Being a positive role model in behaviour, language and attitude
  - Already be serving or have served or been involved in some capacity within the school
  - Reputation for reliability, dependability, handling responsibility
  - Citizenship - known for being an ambassador for God and the school
  - Day in day out evidence of attendance, uniform, application to studies, appropriate judgment calls, relationships

**Other Considerations for preparedness to lead:**

- Academic record
- Teachable receptive disposition
- Respect by the student body
- Maturity and general Christian walk – leading by example in this area
- Will our choice of this student assist us as a school to bring glory to God?

NB: At any point in the selection process, the Selection Coordinator and/or Principal reserves the right to consider any recent and relevant information regarding the behaviour and conduct of any candidate. Such information will be considered and may change the composition of any shortlist being compiled.

Students may wish to meet with any of the Elim Christian College Mt Albert Leadership Team – Mrs Nola or Mrs Calvert for clarification concerning their application.

**Elim Mt Albert Prefect Role Description:**

*General Assemblies:*

- To support and help the team leaders lead YO-13 Assemblies - this may include running segments and handing out awards etc.
- To encourage and support the student body through the sharing of scripture and prayer

*Student Life:*

- Involvement in at least one extracurricular activity e.g. sports team, music ensemble, lunchtime activities, etc.
- Demonstration of Elim Christian Character in and out of school
- Taking an active role and be an encourager during Tutor Time
- Being a positive role model for students by humbly walking with God and encouraging and serving others
- Wearing our school uniform well

#### *Events and Service:*

- Meet regularly as a prefect team and proactively look for opportunities to serve and support the school.
- To support leadership with key events such as the school ball, Book Week, Hosanna Week, Cultural Nights etc. including the setting up and packing down.
- To meet and greet at events, such as the New Parents Evening, Orientation Days, the school ball etc.
- To support the wet weather monitors during wet morning teas and lunches
- Always create a positive atmosphere and leading through service

#### **Elim Mt Albert Student Whanau Leader Role Description:**

##### *Whanau Assemblies:*

- Involvement in the organisation of the Whanau assemblies and fulfil roles such as prayer, devotions, games, celebrating success

##### *General Assemblies:*

- Announce Whanau/House points updates
- Promote lunchtime sport and Whanau events

##### *Student Life:*

- Involvement in at least one extracurricular activity e.g. sports team, music ensemble, lunchtime activities, etc.
- Demonstration of Elim Christian Character in and out of school
- Take an active role and be an encourager during Tutor Time

##### *Events:*

- Meet regularly as a Student WL team to organise upcoming events
- Once a term organises a student event, such as athletics, carnival, cross country or a big event of their choosing
- Organise and run lunchtime sports
- Assist with planning and running large events (e.g. setup / pack down)
- Always create a positive and fun atmosphere (e.g. running chants / encouraging student participation)

#### **Senior Student Leadership Selection**

- The Campus Leadership team will outline the leadership selection process with current Year 11 and 12 students. A copy of this selection procedure along with the official application form / Church Leader's Recommendation form as appropriate will be published to parents of current Y11 and Y12 students via School Links and posted on the school's website. Instructions regarding date and place for submission of applications is outlined below.
- **If applying for a Prefect or Whanau Leader position** - Church leader recommendation forms are to be scanned and emailed confidentially by the

church leader to Julie Nola as the Y9-13 Team leader/Student Leadership Selection Coordinator: julie.nola@elim.school.nz

- All fully completed student leadership application forms must be completed and submitted by 4.00pm on Wednesday 30th August 2023 online. Links to the forms will be shared on Schoology.
- The Selection Convenor in consultation with the Principal, creates a staff appointment team comprising the Principal, Campus Leadership Team, up to two Principal's nominees and one co-opted younger staff.
- The staff appointments team process all applications through prayer, reflection, anecdotal verification, assessment against criteria and input from any Campus staff.
- Staff are specifically asked not to comment on any student they do not know.
- Appointments to all senior student leadership positions will be announced by the Principal, at an assembly before the senior students leave for their NCEA examinations.

### **The following is for Prefect Selection Only**

- The staff appointments team receives the list of all Prefect applicants then notifies and invites comment from Campus teaching staff. The Selection Convenor will handle all processing of results throughout the process.
- All applicants will then be interviewed.
- The interview will be conducted in a question and answer format. The same 6 questions will be asked of all applicants.
- Elim Mt Albert students will be notified of their interview time.
- The Staff Appointments Team short-list the applicants for MAC and convey the names to MAC high school teaching staff for any further comment. The Principal & Selection Coordinator will notify the candidates regarding the short-list to proceed further in the selection process.
- All short-listed candidates will address a special assembly for one minute, presenting their case for selection as Prefects.
- Y11/12 /13 students and teaching staff and current year Prefects will be given the opportunity to vote for their choice to form the Prefect team(s) and to vote as to who would be their choice of Head / Deputy Boy and Head / Deputy Girl.
- Following collation and analysis of voting and reflection by the Staff Appointments Team a list of the Prefects for the coming year will be agreed upon. If required, the Principal will determine the final list of names.
- All shortlisted Prefect candidates will be notified individually as to the outcome of the appointments process.
- Appointments to all senior student leadership positions will be announced before seniors leave for their NCEA examinations in an assembly.
- Campus Leadership staff observe the Prefects in action and make notes on emerging candidates for the position of Head and Deputy Head Prefects. The Leadership Team gather information, hold discussion, reflection, prayer to arrive at an agreement for Head and Deputy Head positions. The final decision rests with the Principal.

- Head Boy, Head Girl and prefects will be announced in an assembly on Friday Term 3, Week 10.
- The Prefects will participate in a 3-day leadership training outdoor education programme.

### Senior Student Leadership Selection Timetable

Wednesday 16th August	<ul style="list-style-type: none"> <li>• Process outlined to Y11s and Y12s</li> <li>• Process sent to parents via school links and posted on the school's website</li> </ul>
Wednesday 30th August	Completed student leadership application forms
16th - 20th October	Decision-making regarding students not seeking a Prefect position but applying for any number of other roles. Group and individual interviews as appropriate
Monday 18th September and Tuesday 19th September	Interviews to be conducted (Prefects and Whanau Leaders)
Wednesday 20th September and Thursday 21st September	MAC applicants are to deliver a one-minute speech at our school assemblies. (Prefects and Whanau Leaders) Voting to take place immediately after. Both staff and students will vote.
Friday 22nd September	Leadership appointments will be announced at an assembly

Links to the application forms:

[Prefect/Whanau Leader Application Form](#)

[Other Leadership Roles](#)



**Prefect or Whanau Leader  
Church Leader Recommendation Form 2024**

Church Leader's Name \_\_\_\_\_

Student Name \_\_\_\_\_

The above student has indicated their desire to be a Prefect in 2024. Could you therefore please write a few comments as to their suitability in your opinion.

Some indication of their strengths, weaknesses, current Christian walk and any voluntary roles they may have at church.

This form is to be returned by confidential email directly to :  
[julie.nola@elim.school.nz](mailto:julie.nola@elim.school.nz)