



Tuesday 19 March 2024

Dear Parents and Caregivers,

YEAR 11 - 13 PARENT-TEACHER-STUDENT CONFERENCES

Parent-Teacher-Student Conferences are planned for two dates in Term 1, with online and onsite options to enable connection depending on your circumstances. Parents will be able to connect with subject teachers to discuss their child's progress to date.

Key details:

- Thursday 4th April 2-6pm – onsite.
- Monday 8th April 3:30- 5:30 – online.
- Buses will run at usual times on both days.
- Each interview is 5 minutes long. Ensure you arrive on time to each interview. Please make alternative arrangements with each subject teacher should a longer meeting be required.
- Bookings open on **Thursday 21st March 2024 at 4:00pm.**
- If you have any questions regarding the conferences, please contact the Botany Campus office at 09 538 0368 or botany@elim.school.nz for assistance.

Arrangements and bookings:

Thursday 4th April 2-6pm - onsite

- School will close at 12.50pm on Thursday 4th April with interviews starting from 2pm.
- To make bookings go to www.parentinterviews.co.nz. Use the code [QW5W6XHY](#).
- Bookings for this event will close at 10:00am on the 4th April.
- These meetings are onsite at Botany Campus.
- Use this link for instructions: [Booking face to face appointments](#)

Monday 8th April 3:30 - 5:30pm - online

- Students will attend school as normal.
- To make bookings go to www.parentinterviews.co.nz. Use the code [YK2VKPM7](#).
- Bookings for this event will close at 10:00am on the 8th April.
- Your confirmation email will include a Google Meet code for each teacher.
- Use this link for instructions: [Booking online appointments](#)

If you are unable to attend conferences, you may email the teacher using the format firstname.lastname@elim.school.nz.

Full staff list can be found here: [Botany Campus Staff - Elim Christian College](#)

Kind regards,

Gary Johnstone M.Ed (Admin Lead), B.Sc, Dip Tchg
Associate Principal & Botany Campus DP