



14 October 2025

Dear Parents and Caregivers of Year 13 Students,

As we approach the end of the 2025 academic year, I would like to share some important dates and arrangements concerning final events, NCEA examinations, and the transition into the 2026 school year.

Please take a moment to review the key information below.

Upcoming Events & Prizegiving

Y11-13 Sports Celebration Dinner

- **When:** Thursday, 16 October, 7:00 PM - 9:30 PM
- **Dress Code:** semi-formal attire

● Year 11-13 Botany Campus Prizegiving

- **When:** Thursday, 23 October, 7:30 PM. Students must arrive by 6:30 PM and meet in the Learning Hub for a uniform check.
- **Where:** Elim Christian Centre Auditorium, 159 Botany Road, Auckland.
- **Attendance:** This is a formal event, and attendance is expected for all students.
- **Dress Code:** Students must wear their full, correct school uniform, including their blazer.
- **Parent Notification:** We will notify you directly if your child is receiving an award.
- **Invitation:** All Year 13 students and their parents are warmly invited to join the staff for supper in the church cafe following the ceremony.

End-of-Term Arrangements

- **Last Day of Classes:** The final day of regular classes for Year 13 students is **Friday, 24 October**. Parents and whānau are warmly invited to attend this special assembly on **Friday, 24 October, from 8:40 AM - 10:00 AM** in the Auditorium.
- **Textbook Returns:** Please ensure all textbooks are returned to subject teachers on the day of the corresponding exam. Any books not returned by **Friday, 28 November** will be billed to your school account.
- **Locker Clear-out:** Lockers must be cleaned out, with personal locks removed, by **Monday, 20 October**. The locker bond will be credited to your school account by the end of Term 4.
- A [Year 13 Leavers Form](#) must be completed by all Y13 students **before Friday 24 October 2025**.
- **Student Reports:** Your child's final report will be available online from **Monday, 3 November**.

NCEA External Examinations

- **Exam Period:** NCEA exams will run from **Tuesday, 4 November to Friday, 28 November**.

- **Key Reminders for Students:**
 - They must bring their **admission slip** to every exam.
 - Full and correct school uniform is required for all exams.
 - Please help your child become familiar with their [exam timetable](#) to avoid any confusion.
- **Accessing Results:** NCEA results and certificates can be ordered via the [Student Login on the NZQA website](#). We recommend students update their contact details on the NZQA site to a personal email address, as their school email will be deactivated in early 2026.

Graduation Dinner

- **When:** Friday, 28 November, 7:00 PM – 10:30 PM
- **Where:** Pakuranga Golf Club
- **Details:** This is a special evening for our Year 13 students and staff to celebrate their graduation. Certificates will be presented, and further information regarding RSVPs will be sent out separately.

Thank you for your partnership throughout your child's time at our school. We look forward to celebrating with you.

Yours sincerely

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DEPUTY PRINCIPAL (SENIOR YEARS)