

## Student Device and B.Y.O.D. User Agreement: Years 4-6

*Use of the internet at Elim Christian College by students is to only be for educational purposes.*

### STUDENT'S ROLE

We want our school to be a place that is safe and friendly, where we can learn, play and explore. To do this we need everyone to choose safe, careful, and fair ways of using devices and online spaces. As a digital citizen this means you will:

- **Keep it kind.** When you are online, think about others and talk or share in a kind way.
- **Keep it to yourself.** Keep your passwords and information about yourself or other people safe and private.
- **Keep it careful.** Think carefully about what you share and make sure it's something you are proud of and would be happy sharing with someone else face to face.
- **Keep it real.** Not everything you see online is real. It might look or sound real, but some things are made up or fake, so be careful to check or ask a teacher if you're not sure.
- **Keep it honest.** When we copy or use words, pictures and ideas from the internet, we need to make sure we share these things in the right way and follow the rules for sharing things that don't belong to us.
- **Keep it fair.** Make sure you check with others if it is okay to record them, or share photos or videos with them in it. They should have a say in what happens to things that go online if they are in them.
- **Keep it responsible.** If you bring your own device to school, use it in ways, and at the times that your teacher says it is okay to.

### WHEN THINGS GO WRONG ONLINE

Even when people try to do the right thing, sometimes things go wrong. If you or somebody you know does something online that isn't okay, maybe by accident or on purpose, your teachers will help you to sort it out:

1. **Online Bullying**  
Online bullying is not okay at our school at any time. If somebody is saying mean or hurtful things about you or somebody else online.
2. **Report a Problem**  
If you see something online that you don't think should be there
3. **Online Safety Support**  
Netsafe helps people to be safe online. They can help you or your family if you are having problems online. You can get hold of them on the phone 058638723, or their website at [netsafe.org.nz](http://netsafe.org.nz)

### B.Y.O.D. AGREEMENT (Bring Your Own Device)

**I respect that...devices are used at school to enhance my learning,**

so I will...only use my device for learning purposes.

- I will only use my device when there is teacher direction, and I will allow my teacher to see what I am doing.
- I will make sure my device is fully charged before bringing it to school.

**I respect that...my device is valuable,**

so I will...lock my device at break times, or when there is no teacher supervision.

**I respect that...the school is covering the cost of internet data,**

so I will...not download apps or music at school, unless requested to do so by my teacher.

**I respect that...the internet is a crazy place and not all websites are appropriate,**

so I will...inform my teacher immediately if anything comes up that is inappropriate for me to view at school.

**I understand that...I am responsible for my device,**

so I will...bring it to school at my own risk.

**I respect that...these terms and conditions are to ensure safety and appropriate use of my device,**

so I will...respect any consequences if I do not follow these terms and conditions.

## **DISCIPLINARY PROCESS**

1. My device will be removed until the end of the day if I am not using my device appropriately.
2. If I have had my device removed 3 times, the next time I use my device inappropriately, my device will stay at home for a week.
3. Any serious inappropriate use of devices will go straight to the Assistant/Campus Lead.

## **STUDENT STATEMENT**

I have read the Elim Christian College Internet Usage Agreement Policy as outlined in the Student Handbook and above. I agree to follow the guidelines laid down. I understand that if I don't follow these guidelines, I will be denied access to the Internet at Elim Christian College, and I may face other disciplinary action and/or legal action.

I know about the ways I should use digital devices and online spaces at school for learning. I know that I should be kind, careful and responsible when I use devices, and when I go online, and this is the same for the devices that school owns, or if it is my own device that I bring to school.

I know that if I behave in ways that are not safe online, or kind or responsible, that this is not okay at Elim Christian College. There may be some actions that my school might have to take, such as not being able to use school devices or devices I bring from home to school.

I understand and agree to use digital technology and the internet at school safely and for learning, whether it is on a school device or one I have brought from home.

- *I agree not to access inappropriate material on any device on the school network.*
- *I agree not to share my password with other students or use another person's account without permission.*

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_