



EXTRA- CURRICULAR MUSICAL INSTRUMENT & VOCAL TUITION 2021

ENROLMENT / RE-ENROLMENT APPLICATION INFORMATION – BOTANY, GOLFLANDS and MT. ALBERT CAMPUSES

In 2021, students from **Year 3 upwards may apply** for weekly lessons in the following: violin, guitar, bass, piano, keyboard, drums, trumpet and trombone. Lessons at all campuses will be dependent on demand at each campus.

Instrumental/vocal lessons will be individual or in groups of 2-4, dependent on student level and/or demand. Vocal lessons may be weekly or fortnightly dependent on the demand for lessons. All lessons run for 30 minutes.

Lessons take place during school hours. In most cases, lessons at Botany Campus (BC) will be on a rotating timetable to avoid missing the same classes. Lessons at Golflands (GC) and Mt. Albert (MAC) Campuses will be on a rotation where practical. Lessons are face to face but may be delivered online in the case of lockdown.

Successful applicants will be notified by Miss Latu and timetables emailed. Lessons are scheduled to start in the 3rd week of the first term. Unsuccessful applicants will be placed on **waiting lists** and notified via email as soon as possible. **Final placements in lessons will be at the discretion of Miss Latu.**

ENROLMENT APPLICATION PROCEDURE

- **APPLICATIONS and a completed DIRECT DEBIT Form must be received before 4 February**
- Enrolment Applications must be completed online – [Click here](#)
- Completed [Direct Debit](#) Forms should be emailed to accounts@elim.school.nz or placed in the silver box at Botany Campus, handed into the GC office or the MAC office before **4 February**
- **2020 Students who wish to continue lessons at school in 2021 must also re-enrol**
- **Students on 2020 waiting lists must also confirm their continued interest in lessons at school in 2021**

POLICY FOR TUITION AND FEES- Please read carefully

1. Students **MUST** have access to their own instrument for regular practice. **Rental Options:** KBB Music 0800775226 or hire@kbbmusic.co.nz. Drum pads may be purchased from music retail stores.
2. **Individual weekly lessons are a prerequisite for NCEA music students** (privately or through Elim Christian College). Preference for lessons will be given to students taking NCEA music and those who are continuing from 2020.
3. Students taking lessons at school are expected **to be involved in school musical performing groups** as required.
4. **Lesson fees are to be paid by submitting a completed Direct Debit Form with the application.** Direct debits are processed on the last day of each month February – November inclusive. If a direct debit form is not provided **half the yearly fees are payable in advance immediately on confirmation of lessons with the balance for terms 3 & 4 to be paid by 30 June 2021 to confirm your place.** Failure to make payment on time may result in lessons being cancelled and the place offered to another student on the waiting list. Refer table below.
5. **By enrolling your student you are agreeing to commit to a minimum of two terms.** Withdrawal from music tuition in **Term 3-4** must be made by **Week 5 of Term 2** to Miss Latu on itinerantmusic@elim.school.nz
6. **Additional costs** may include a teaching book or other resource material, by arrangement with the music tutor.
7. Lessons may be disrupted due to a busy school programme, teacher sickness, public holidays. Missed lessons **MAY** be made up where possible, but this is subject to availability of teachers and rooms.
8. **Lessons will only be credited** if a student has had less than the minimum **lessons** per year **and details of missed lessons are emailed to Miss Latu at the end of the year.** Refer table below. **Students should make every effort where possible to rearrange a lesson in advance by emailing Miss Latu.** Missed lessons due to student sickness or a non-school related reason cannot be reimbursed.

Schedule of Fees and Lessons		All Campuses		
Type	Frequency	Annual Cost	Maximum Number of Lessons	Minimum Number of Lessons
Individual Instrument	Weekly	\$840	31	28
Group Instrument (2-4 students)	Weekly	\$640	31	28
Individual Vocal	Weekly	\$840	31	28
Group Vocal (2-4 students)	Weekly	\$640	31	28
Individual Vocal	Fortnightly	\$420	15	14
Group Vocal (2-4 students)	Fortnightly	\$320	15	14