



*Senior Student
Leadership
Selection*



PROCEDURE: SENIOR STUDENT LEADERSHIP SELECTION

This will be published on the school website.

For the 2019 school year the following leadership positions are available primarily to Y13 students, however Y12 students are able to apply for positions with an asterisk:

- Prefects
- Whanau Leaders (separate process Botany Campus)
- Peer Support Leaders *
- Worship *
- Student Voice (elected from within Tutor classes) *
- Board of Trustees Student Trustee (separate School Trustees process)
- World Vision Leaders *
- Various Sports Captains *
- Maori & Pacifica Leaders *
- Interact Leaders *
- Student Digital Leaders *
- Howick Youth Council (we have 3 reps each year) *(Botany Campus)
- Learning Hub Leaders (Library) *
- Enviro Team *
- Hosanna Week Leaders (decided mid-year) *
- International Student Liaison*
- Learning Design Team*

An Elim Christian College staff member whose child is applying to be a leader in any capacity at Elim Christian College will take no part in the selection process.

Year 13 students may apply for both Prefect, Whanau leader and any Senior Student Leadership roles.

All students must clearly indicate which positions they are applying for. Prefect applications are only to be made on the specific Prefect form.

Students who only apply for a Prefect role and who are not successful, will not be offered any other role unless they have declared their interest in it by applying for it.

Only Year 13 students for 2019 will be considered for the positions of Prefect or Whanau House Leader. A student successful in becoming a Prefect cannot also be a House Leader. However, they are eligible for any of the other leadership positions while also being a Prefect.

The process to choose our leaders begins mid Term 3 - Monday 3 September, 2018 and aims to be concluded well before students leave for their end of year examinations.

Criteria and considerations for being eligible to be considered for any senior student leadership position include:

- Year 12/13 student
- Committed Christian
- Submission of Church Leader's recommendation (for Prefect position only)
- Great character with a proven track record
- Be known for:
 - Being cooperative and consistently supportive of school authority
 - Acting with integrity and respect
 - Being a positive role model in behaviour, language and attitude
 - Already be serving or have served or been involved in some capacity within the school
 - Reputation for reliability, dependability, handling responsibility
 - Citizenship - known for being an ambassador for God and the school
 - Day in day out evidence of attendance, uniform, application to studies, appropriate judgment calls, relationships

Other Considerations for preparedness to lead:

- Academic record
- Teachable receptive disposition
- Respect by the student body
- Maturity and general Christian walk – leading by example in this area
- Will our choice of this student assist us as a school to bring glory to God?

NB: At any point in the selection process, the Selection Coordinator and/or Principal reserves the right to consider any recent and relevant information regarding the behaviour and conduct of any candidate. Such information will be considered and may change the composition of any shortlist being compiled.

Students may wish to meet with any of the Elim Christian College Senior Leadership Team – Mr Burton, Mr Johnstone, Mrs Pottow, Mr Mack, Mrs Narayan, Mr Naidoo, Mrs Heim, Mrs Openshaw, Miss Van de Worp for clarification concerning their application.

Botany Campus Only Student Whanau Leader Role Description:

Whanau Assemblies:

- Involvement in the organisation of the Whanau assemblies and fulfil roles such as prayer, devotions, games, celebrating success

General Assemblies:

- Announce Whanau/House points updates
- Promote lunchtime sport and Whanau events

Student Life:

- Involvement in at least one extracurricular activity e.g. sports team, music ensemble, lunchtime activities, etc.
- Demonstration of Elim Christian Character in and out of school
- Take an active role and be an encourager during Tutor Time

Events:

- Meet regularly as a Student WL team to organise upcoming events
- Once a term organise a student event, such as athletics, carnival, cross country, mock rock or a big event of their choosing
- Organise and run lunchtime sports
- Assist with planning and running large events (e.g. setup / pack down)
- Create a positive and fun atmosphere at all times (e.g. running chants / encouraging student participation)

Senior Student Leadership Selection

- Current Y12 students to remain behind after assembly on **3rd September 2018 for Botany Campus and Monday 10 September for Mt Albert Campus**. The Principal will outline the leadership selection process. A copy of this selection procedure along with the official application form / Church Leader's Recommendation form as appropriate will be published to parents of current Y12 students via School Links and posted on the school's website. Instructions regarding date and place for submission of applications is outlined below.
- **If applying for a Prefect or Whanau Leader position** - Church leader recommendation forms are to be scanned and emailed confidentially by the church leader to Mr Naidoo as Student Leadership Selection Coordinator: mark.naidoo@elim.school.nz
- All fully completed student leadership application forms (including the Church Leader recommendation form must be handed to the MAC Campus office by **4.00pm on 14th September 2018 in an envelope, marked Prefect application**.
- The Selection Convenor in consultation with the Principal, creates a staff appointment team comprising the Principal, Campus Leadership Team, up to two Principal's nominees and one co-opted younger staff.

- The staff appointments team process all applications through prayer, reflection, anecdotal verification, assessment against criteria and input from any and all Campus staff.
- Staff are specifically asked not to comment on any student they do not know.
- **21-25 September** Decision-making regarding students not seeking a Prefect position but applying for any number of other roles. Group and individual interviews could be held as appropriate.
- Appointments to all senior student leadership positions will be announced and presented with their badges by the Principal, at an assembly **before the senior students leave for their NCEA examinations.**

The following is for Prefect Selection Only

- The staff appointments team receives the list of all Prefect applicants then notifies and invites comment from Campus teaching staff. The Selection Convenor will handle all processing of results throughout the process.
- All applicants will then be interviewed.
- The interview will be conducted in a question and answer format. The same 6 questions will be asked of all applicants
- Interview Days for MAC are: **17 – 21 September 2018** (before school / lunchtimes / after school, students will be notified of their interview time.
- The Staff Appointments Team short-list the applicants for BC to 20 (10 boys and 10 girls) and for MAC (5 boys and 5 girls) and convey the names to BC and MAC teaching staff for any further comment. On **21st September 2018** the Principal & Selection Coordinator will notify the candidates regarding the short-list to proceed further in the selection process.
- All short-listed candidates will address a special Y7-12 assembly on **25 September** for one minute, presenting their case for selection as Prefects.
- Y10 and Y11/12 students, BC and MAC teaching staff and current year Prefects will be given the opportunity to vote for their choice to form the Prefect team(s) and to vote as to who would be their choice of Head / Deputy Boy and Head / Deputy Girl.
- Following collation and analysis of voting and reflection by the Staff Appointments Team a list of the Prefects for the coming year will be agreed upon. If required, the Principal will determine the final list of names.
- On **16/17 October** all shortlisted Prefect candidates will be notified individually as to the outcome of the appointments process.
- Appointments to all senior student leadership positions will be announced and presented with their badges by the Principal, at campus assemblies **before seniors leave for their NCEA examinations.**
- Campus Leadership staff observe the Prefects in action and make notes on emerging candidates for the position of Head and Deputy Head Prefects. The Leadership Team gather information, hold discussion, reflection, prayer to arrive at an agreement for Head and Deputy Head positions. The final decision rests with the Principal.

- Head Boy, Head Girl and Deputy Head Boy, Deputy Head Girl announced by the Principal at Assemblies **before the seniors leave for their NCEA examinations.**
- The Prefects' first duty will be as hosts for the Y11-13 BC 'First 3 Days' Programme in February or equivalent at MAC.
- The Prefects (BC and MAC) will participate in a 3-day leadership training outdoor education programme at the BMAC (Blue Mountain Adventure Centre).

The following is for Botany Campus Whanau Leaders only.

- Applications will be accepted by Mr Briscoe, Selection Convenor on **15 October** for the 8 positions available.
- All application forms must be accompanied by the Church Leader recommendation.
- Applicants will be interviewed by the Staff Whanau Leaders, together with the Principal and selected tutor teachers.
- Shortlisted applicants will deliver a one minute speech at their Whanau House Assembly.
- Staff and students will then get to vote for 2 Whanau Leaders per Whanau House.
- The successful applicants will be presented to the school at an assembly **on 26 October**

Senior Student Leadership Selection Timetable – specific reference to Whanau Leaders

3rd September 2018 BC	<ul style="list-style-type: none"> • Process outlined to Y12s following the school Assembly • Process sent to parents via school links and posted on the school's website
11 September 2018 MAC	<ul style="list-style-type: none"> • Process outlined to Y12s following the school Assembly • Process sent to parents via school links and posted on the school's website
7th September 2018 BC 14th September 2018 MAC	Completed student leadership application forms (including the Church Leader recommendation form for Prefects must be handed to Campus offices
	Decision-making regarding students not seeking a Prefect position but applying for any number of other roles. Group and individual interviews as appropriate
	BC Whanau Leaders only
28 September	BC Whanau Leaders to complete applications with a Church Leaders recommendation.

15 October	Interviews to be conducted by BC Whanau Staff Leaders
23 October	BC applicants to deliver a one minute speech at the Whanau Assembly. Voting to take place immediately after. Both staff and students in the whanau house will vote.
	All leadership appointments will be announced and presented with their badges by the Principal, at an assembly

Prefect Selection Timetable Only

10 th – 14 th September 2018 17-21 st September 2018 MAC	Interview Days – candidates interviewed by Senior Staff Appointments Team
14 September 21 September MAC	The Principal will notify the short-list of 20 students (BC) and 10 students (MAC) to proceed further in the selection process
17 th September 2018 25 th September 2018 MAC	Short-listed candidates address campus assemblies for one minute each
16/17 October	All shortlisted candidates will be notified individually as to the outcome of the appointments process.
	All leadership appointments will be announced and presented with their badges by the Principal, at a Y7-13 assembly
	2018 Head Prefects announced
	Host 'First 3 Days' Programme
	Prefects attend BMAC Leadership Camp
	Prefects serve at Proprietor Dessert Evening – 9 th February 2018



Senior Student Leadership (non Prefect) Application Form 2019

Name _____

Current class and campus _____

How long have you been an Elim Christian College Student _____

What roles are you applying for in 2019?

Why would you like to be a senior student leader in 2019?

Please write a few sentences on how you meet the selection criteria and considerations for a leadership role and briefly describe why you want the particular role(s) you are applying for.

Are you a committed Christian, dedicated to the Lord Jesus Christ? _____

Describe briefly how you became a Christian and how your relationship with the Lord is currently:

Where do you attend church? _____

Have you been baptised? _____

What is the name and contact details of your Pastor or an Elder in your church?

Are you prepared to give up certain activities, practices, relationships etc...in 2019 in order to be the kind of role model that puts others first, recognising the importance of the position and your responsibility to those weaker in their faith? _____

If yes can you tell us about one change you will need to make?

Tell us about your relationship with Mum or Dad or a significant adult in your life:

What do friends mean to you _____

Please list the leadership roles/service positions you have had since being at our school e.g (Student Voice, Sports Captain, Peer Support, Librarian, World Vision Leader, Interact, Performing Arts, Worship etc)

List/name leadership and/or responsibilities you have outside of school. Youth work/ part time work etc...

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Have you been baptized? _____

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List/name leadership and/or responsibilities you have outside of school. Youth work/
part time work etc...



**Prefect or BC Whanau Leader
Church Leader Recommendation Form 2019**

Church Leader's Name _____

Student Name _____

The above student has indicated their desire to be a Prefect in 2019. Could you therefore please write a few comments as to their suitability in your opinion.

Some indication of their strengths, weaknesses, current Christian walk and any voluntary roles they may have at church.

This form is to be returned by confidential email directly to :
Mark.Naidoo@elim.school.nz

