



Dear Parents / Caregivers

You will have noticed that this year's NCEA fees have been included in your Term 2 invoice from the school. Fees are due by the end of term 2 (Friday 7 July) in order for the school to prepare payment to NZQA.

The following information is available on the NZQA website, please follow the links highlighted below for more detail.

Students must pay their fees to have their results recorded on their Record of Achievement, and to receive certificates.

There are separate **fee structures** for domestic students and international students.

Financial assistance is available for domestic students to help with the payment of entry fees. Financial assistance is not available to international fee-paying students.

How do I apply for financial assistance?

Application forms are available **online (PDF, 46KB)** or from schools. Complete one application form for all members of your family for whom you are seeking financial assistance.

If your application covers candidates attending different schools, send the form to the school of the first candidate you have listed. That school will process your application then send it on to the other schools for you.

Please include any supporting documentation together with the fee required by Friday 7 July.

Yours sincerely

Alicia Hooper
DATA ADMINISTRATOR