

# PARENT/CAREGIVER INFORMATION SHEET

## Cycle Education Evaluation

1 June 2018



**Dear Parent/ Caregiver of Bike Rider**

ACC and the NZ Transport Agency (NZTA) have introduced a National Cycle Education System, which provides subsidised training opportunities for bike riders. This is because better-trained riders are believed to have fewer accidents and fewer (as well as less severe) injuries. For ACC and NZTA, this should reduce the number and cost of cycling injuries and help get more people biking safely.

To know if this is happening in practice, ACC needs to be able to evaluate the real-world outcomes for riders that have undertaken the training versus those who have not. We would like your consent to keep the information from your registration form on file for a period of four years. The information will be used to identify your child's cycling injury claim records to see if the programme has made a difference compared to a group of similar people who have not received the training. We may also ask you if you'd like to complete a 10 to 15 minute survey, either online or on the phone.

By participating in the research you'll be helping establish whether the training programme is really working and help improve it. It's completely voluntary, you can change your mind and pull out at any time, and it's as simple as filling in and signing the consent form attached. Please note that we also have other monitoring in place, including measuring if more people are cycling, if more people are doing cycling skills training and if people feel safer cycling after having completed some cycling skills training.

All the information gathered will be kept entirely confidential. Your child's details will not be shared with any other government body. At the end of the three-year study, all data will be erased. Only anonymous information will be shared as part of the evaluation.

### **Frequently Asked Questions (FAQs)**

Please take a minute to read the attached Frequently Asked Questions sheet. It contains details on who is behind the research, how it works and what your rights are.

### **If you would like to participate**

If you are happy to be involved, [please sign the attached Consent to Participate in the Cycle Education Evaluation.](#)

If you do not wish to participate, do not sign the form.

### **Where to get more information**

If you have any queries about the research project, please call Simon Gianotti on 04 8165422 or email [Simon.Gianotti@acc.co.nz](mailto:Simon.Gianotti@acc.co.nz)

If you'd like to talk to someone about cycle education, please call Kirsten Malpas on 04 8166226 or email [Kirsten.malpas@acc.co.nz](mailto:Kirsten.malpas@acc.co.nz)

Project Lead Researcher Contact Details:  
Simon Gianotti  
Injury Prevention Strategy Manager, Customer Group  
Accident Compensation Corporation  
PO Box 242, Wellington, 6140

## Parent/ Caregiver Consent to Participate in Cycle Education Evaluation

- I have read and understood the information provided about this research project as outlined in the Request for Participation Letter dated 1 June 2018, and Frequently Asked Questions.
- I have had an opportunity to ask questions and to have them answered.
- I agree to participate in the evaluation by allowing ACC Research to use my National Cycle Education Training Registration details to undertake an evaluation of the effectiveness of the training to reduce cycling injuries.
- I understand that I may withdraw myself or any information that I have provided for this project at any time prior to completion of data collection, without being disadvantaged in any way.
- If I withdraw, I understand that my Registration Form information will no longer be used to in the evaluation.
- I wish to receive a copy of the report from the research:

Tick one: Yes  No

Child's Name: \_\_\_\_\_

Child's School: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_

Parent/ Caregiver's Name: \_\_\_\_\_

Parent/ Caregiver's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/ Caregiver's Email: \_\_\_\_\_

**Please return this form to your child's teacher in advance of the training.**

**FREQUENTLY ASKED QUESTIONS – PARENT/ CAREGIVER RESEARCH PARTICIPANT – FOR CHILDREN DOING CYCLE EDUCATION**

<p><b>What's the purpose of the research?</b></p>	<p>As part of the Safer Journeys strategy and the drive to reduce the instance and severity of cycling related injuries, ACC and NZTA are working together to improve the training opportunities for people riding bikes.</p> <p>The aim of the research is to assess if cycling training has any impact on the claims to ACC. This would establish whether people who were trained made a claim and compare this to the rest of the country who made cycling injury claims.</p>
<p><b>Why was my child selected?</b></p>	<p>ACC and NZTA support cycle education provided across NZ. ACC are asking all those who complete some cycle education if they would like to be a part of this research.</p>
<p><b>What's involved?</b></p>	<p>If you are happy to for your child to be involved, simply fill in the consent form provided. ACC may contact you if they need to confirm any information but there are no participant requirements.</p>
<p><b>Is the analysis confidential?</b></p>	<p>Yes, it is confidential. Your child's information will be grouped together with those of all the other people who take part in the study, so that individual information cannot be identified. Your participation in this research will not affect any ACC claim or entitlement your child may have with ACC and ACC will not know if you chose to participate or not.</p>
<p><b>Will ACC use my child's name and contact details for anything else?</b></p>	<p>No. If you choose to participate, ACC will only use your information for this project and will destroy the contact information you have provided after the project is completed.</p>
<p><b>Does my child have to take part?</b></p>	<p>No, you don't have to take part. Your child's participation in this project is completely voluntary. You are free to choose not to take part or withdraw at any time, without having to give a reason.</p> <p>If you wish to withdraw after having given consent, please call Simon Gianotti on 04 8165422.</p>
<p><b>What is the ACC Ethics Committee and what do they do?</b></p>	<p>The ACC Ethics Committee is made up of a mix of ACC staff and external representatives who review ACC's research methods to ensure the rights and interests of ACC clients and stakeholders are protected.</p>
<p><b>What are my rights?</b></p>	<p>You have the right to choose whether you want to take part or not, without this choice affecting your ACC claim or the quality of service you receive. If you choose not to take part, you have the right to anonymity and confidentiality. If you have any questions or concerns regarding your rights as a participant in this study you may wish to contact a Health and Disability Advocate, by telephoning 0800 555 050 or emailing <a href="mailto:advocacy@hdc.org.nz">advocacy@hdc.org.nz</a>.</p>
<p><b>Will I see the research findings when ready?</b></p>	<p>Where possible, participants will be informed of any published reports and how to access them.</p>
<p><b>What if I want to find out more about it?</b></p>	<p>If you have any queries about the research project, please call Simon Gianotti on 04 8165422 or email <a href="mailto:Simon.Gianotti@acc.co.nz">Simon.Gianotti@acc.co.nz</a></p> <p>If you'd like to talk to someone about cycle education, please call Kirsten Malpas on 04 8166226 or email <a href="mailto:Kirsten.malpas@acc.co.nz">Kirsten.malpas@acc.co.nz</a></p>