



**MT ALBERT CAMPUS**

**TERM 3**

**2018**

**MANDARIN LESSONS**

Updated July 2018

## ARISE PM Mandarin Lessons (mac)

Provider: Elim Christian College  
 Starting Date: **Tues 30<sup>th</sup> July, 2018**  
 Finish Date: Friday 28<sup>th</sup> September, 2018  
 Day and Time: Level 1: Twice Weekly – Tuesday and Thursday 3.15pm-5.00pm  
 Duration: 9 weeks  
 Cost: \$360 for each student (\$20 per/session)  
 Facilitator: Ms Amy Hou  
 Venue: Room 11

Participants will be taught Mandarin using the Chinese Series textbooks and additional materials. Classes will be held from 3.15pm – 5.00pm, with a 10-15min break at 4.00pm.

Afternoon tea provided.

**Please complete the registration form attached and return it to the school office or scan and email to [arisepm@elim.school.nz](mailto:arisepm@elim.school.nz) before **Thursday, 26<sup>th</sup> July 2018**.**

Should you have any queries, please email to [arisepm@elim.school.nz](mailto:arisepm@elim.school.nz)

On confirmation of your enrolment, you will be sent final details.

### ARISE PM MAC– MANDARIN PARTICIPATION PERMISSION

#### Personal Details of Child/Children

First Name of Child		Last Name of Child	
Date of Birth		Sex ( <i>Please circle</i> )	M      F

#### Family Details

Name of Parent/Caregiver			
Address			
Contact Phone Numbers	Hm	Wk	Mob
Email Address			

#### Health Information

Please advise any medical, physical or learning conditions relating to your child (eg asthma, epilepsy, Asperger's syndrome, autism, ADD)	
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Emergency Contact (if parent/guardian cannot be reached)	
Relationship to child	
Phone Number	
<p><b>Health disclaimer:</b>  In the event that I cannot be reached in an emergency, I agree to accept any and all determinations of need for medical assistance and/or administration of medical attention deemed necessary by ARISE PM staff. I hereby give permission to the medical personnel selected by ARISE PM staff to secure any and all medical, hospitalisation, dental, and/or surgical treatment. In event that such medical attention is needed from a healthcare provider, all costs not covered by ACC shall be the responsibility of the parent/guardian.  I/we understand that as ARISE PM operates under the umbrella of Elim Christian College and that all behavioural and medical information about your child/ren will be shared between Elim Christian College, ARISE PM staff.</p> <p>Parent/Guardian signature: _____</p>	

**Absences and Refunds**

<p><b>Absences</b> – I understand that if we book our child into ARISE PM and they do not attend I/we will be charged for that day.</p> <p><input type="checkbox"/> <b>I understand Mandarin classes finishes at 5PM.</b> If I am unable to make arrangements to collect my child/ren by 5:00PM or, if I want my child/ren to participate in the general ARISEPM programme from 5pm-6pm, pre bookings are required and there will be an additional charge of \$5 per session.</p> <p><input type="checkbox"/> <b>Late pick-up charges</b> – All students must be collected before 6pm. ARISEPM is not licensed to operate after 6pm. In the event that you are not able to collect your child/children you must arrange for them to be collected by someone else. It is the responsibility of the parent / caregiver to ensure they inform the programme director Mr Shane Froud of all alternative pick up arrangements. In the event of this happening, please contact: (ARISE PM Director on 0226498275).  <b>After 6pm we will charge \$10 for every 10 minutes that you are late because of extreme emergencies. Police will be called if your child/children has not been collected by 6.15pm.</b></p> <p><b>Refunds</b> – We have a no refund policy and are not obligated to refund your money if your child/ren misses a day of care for any reason (including sickness).</p>
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**Payment of Care**

<p><input type="checkbox"/> <b>I/we agree to pay my/our account, in full, two weeks in advance</b></p> <p><input type="checkbox"/> <b>I/we understand that should my/our account fall into arrears my/our children will be refused admission to ARISE PM until the childcare debt is brought up to date.</b>  If the childcare debt is placed in the hands of a debt collection agency, I/we are aware any fees incurred in the debt collection process will be added to the debt owed to ARISE PM and will be fully payable.</p> <p><b>Payment Details:</b> Payment can be made by cash, cheque or EFTPOS at the Botany Campus / Golflands or MT Albert Campus school office or by direct credit to: 02-0100-0357672-000. Reference: ARISEPM &amp; child/s name or surname.</p>
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**Parent/Guardian Declaration**

<p><input type="checkbox"/> <b>I/we have read the policies and conditions of the ARISE PM facility and agree to these, and wish to enrol my/our child/children.</b></p>	
Parent/Guardian Signature:	Date: