



MT ALBERT CAPMUS

TERM 2

2018

MANDARIN LESSONS

Updated April 2018

ARISE PM Mandarin Lessons

Provider: Elim Christian College
 Starting Date: **Tues 8th May, 2018**
 Finish Date: Friday 5th July, 2018
 Day and Time: Level 1: Twice Weekly – Tuesday and Thursday 3.15pm-5.00pm
 Duration: 9 weeks
 Cost: \$360 for each student (\$20 per/session)
 Facilitator: Miss Yin Huang
 Venue: Room 11

Participants will be taught Mandarin using the Chinese Series textbooks and additional materials. Classes will be held from 3.15pm – 5.00pm, with a 10-15min break at 4.00pm.

Afternoon tea provided.

Please complete the registration form attached and return it to the school office or scan and email to arisepm@elim.school.nz before **Thursday, 26 April 2018.**

Should you have any queries, please email to arisepm@elim.school.nz

On confirmation of your enrolment, you will be sent final details.

ARISE PM – MANDARIN PARTICIPATION PERMISSION

Personal Details of Child/Children

First Name of Child		Last Name of Child	
Date of Birth		Sex (<i>Please circle</i>)	M F

Family Details

Name of Parent/Caregiver			
Address			
Contact Phone Numbers	Hm	Wk	Mob
Email Address			

Health Information

Please advise any medical, physical or learning conditions relating to your child (eg asthma, epilepsy, Asperger's syndrome, autism, ADD)	
Emergency Contact (if parent/guardian cannot be reached)	
Relationship to child	
Phone Number	
Health disclaimer: In the event that I cannot be reached in an emergency, I agree to accept any and all determinations of need for medical assistance and/or administration of medical attention deemed necessary by ARISE PM staff. I hereby give permission to the medical personnel selected by ARISE PM staff to secure any and all medical, hospitalisation, dental, and/or surgical treatment. In event that such medical attention is needed from a healthcare provider, all costs not covered by ACC shall be the responsibility of the parent/guardian. I/we understand that as ARISE PM operates under the umbrella of Elim Christian College and that all behavioural and medical information about your child/ren will be shared between Elim Christian College, ARISE PM and Yin Huang. Parent/Guardian signature: _____	

Absences and Refunds

Absences – I understand that if we book our child into ARISE PM and they do not attend I/we will be charged for that day.
<input type="checkbox"/> I understand Mandarin classes finishes at 5PM. If I am unable to make arrangements to collect my child/ren by 5:00PM or, if I want my child/ren to participate in the general ARISEPM programme from 5pm-6pm, pre bookings are required and there will be an additional charge of \$5 per session.
<input type="checkbox"/> Late pick-up charges – All students must be collected before 6pm. ARISEPM is not licensed to operate after 6pm. In the event that you are not able to collect your child/children you must arrange for them to be collected by someone else. It is the responsibility of the parent / caregiver to ensure they inform the programme director Miss Huang of all alternative pick up arrangements. In the event of this happening, please contact: Yin Huang (ARISE PM Director on 0226498275). After 6pm we will charge \$10 for every 10 minutes that you are late because of extreme emergencies. Police will be called if your child/children has not been collected by 6.15pm.
Refunds – <u>We have a no refund policy</u> and are not obligated to refund your money if your child/ren misses a day of care for <u>any reason</u> (including sickness).

Payment of Care

<input type="checkbox"/> I/we agree to pay my/our account, in full, two weeks in advance
<input type="checkbox"/> I/we understand that should my/our account fall into arrears my/our children will be refused admission to ARISE PM until the childcare debt is brought up to date. If the childcare debt is placed in the hands of a debt collection agency, I/we are aware any fees incurred in the debt collection process will be added to the debt owed to ARISE PM and will be fully payable. Payment Details: Payment can be made by cash, cheque or EFTPOS at the Botany Campus or Golflands Campus school office or by direct credit to: 02-0100-0357672-000. Reference: ARISEPM & child/s name or surname.

Parent/Guardian Declaration

<input type="checkbox"/> I/we have read the policies and conditions of the ARISE PM facility and agree to these, and wish to enrol my/our child/children.	
Parent/Guardian Signature:	Date:

